

**Section:** Sponsored Programs

**Policy Number:** 2-5

**Policy Name:** Cost Share & College Commitment: Major Federal Research Center

**Date:** January 31, 2015

**Revisions:** May, 2015

## **I. PURPOSE**

Federally sponsored major research center proposals must include significant institutional commitment and occasionally require actual cost share (see College of Engineering policy 2-2 for Cost Share definition). This policy serves to indicate a structured methodology to provide reasonable support to the awardee from College resources.

## **II. POLICY**

The College of Engineering will provide an appropriate level of financial support, and will engage in other UD offices (Provost, Research Office, etc.) when needed, to meet the needs of the proposed project. When cost share is required by the sponsor, the College will provide the needed cost share by leveraging existing (in-kind) costs as well as other resources as allowable by the sponsor/RFP.

## **III. FORMULA TO DETERMINE LEVEL OF SUPPORT**

Using the proposal budget as a framework to the calculations, the College will provide the equivalent of 30% of the actual recovered F&A in a cash contribution. Additionally, to support the expanded award management oversight expected, the College Business Office will dedicate one Sponsored Program Coordinator to the PI effort (that is, the SPC workload will be dedicated to all awards under the direction of that individual faculty member). COE and RO will match the center's expenditure on equipment at \$1:\$1 up to \$50,000 per year

## **IV. F&A RETURN TO HOME DEPARTMENT**

The College typically returns a portion of the recovered F&A to the home department of the PI and other faculty working on sponsored projects. The College will suspend the return of any recovered F&A to the home department of the PI and other College of Engineering faculty from this center award for the duration of the award.

## **V. APPROVAL**

While the application of this calculation should become routine, it is necessary to engage the Associate Dean for Research and Entrepreneurship and the Senior Business Officer in discussions leading up to the proposal submission to ensure all documentation and commitments are recorded as needed. The College's commitment worksheet will be completed and any sponsor required letters of support will be prepared and routed in cooperation with the College Business Office and the University Research Office.